

**MINUTES OF THE EXECUTIVE
TUESDAY, 24 APRIL 2007**

Councillors *Meehan (Chair), *Reith (Vice-Chair), *Amin, *Basu, Canver, *Diakides, Haley, *B. Harris, *Mallett and *Santry

*Present

Also Present: Councillor Engert, Newton, Hoban and Williams.

MINUTE NO.	SUBJECT/DECISION	ACTION BY
TEX201.	<p>APOLOGIES FOR ABSENCE (Agenda Item 1)</p> <p>Apologies for absence were submitted by Councillors Canver and Haley. Apologies for lateness were submitted by Councillors Amin and B.Harris.</p>	
TEX202.	<p>MINUTES (Agenda Item 4)</p> <p>RESOLVED:</p> <p>That the minutes of the meeting of the Executive held on 20 March 2007 be confirmed that signed.</p>	HLDMS
TEX203.	<p>PRESENTATIONS/DEPUTATIONS/PETITIONS/QUESTIONS (Agenda Item 5)</p> <p><u>Annual Audit and Inspection Letter</u></p> <p>We received a presentation from Mike Haworth-Maden and Sheila Hill of the Audit Commission on the Annual Audit and Inspection Letter. We noted that the Letter provided an overall summary of the Audit Commission's assessment of the Council and that it drew on the findings and conclusions from:</p> <ul style="list-style-type: none"> • the audit of the Council; • the corporate assessment undertaken in June 2006; • inspections that had been undertaken in the last year; and • a wider analysis of the Council's performance and its improvement over the last year, as measured through the Comprehensive Performance Assessment (CPA) framework. <p>We also noted that although the letter was addressed to the Council and had been written for Councillors that it was available as a public document for stakeholders, including members of the community served by the Council.</p> <p>We were advised that the Letter's main messages were:</p> <ul style="list-style-type: none"> • the Council was improving well and has been assessed as a three-star authority under the CPA framework; • the Council received an unqualified opinion on its 2005/06 financial statements; and 	

**MINUTES OF THE EXECUTIVE
TUESDAY, 24 APRIL 2007**

	<ul style="list-style-type: none"> • the Council received an unqualified conclusion on its arrangements for securing value for money during 2005/06. <p>In terms of action needed by the Council, we noted that the Council needed to:</p> <ul style="list-style-type: none"> • improve social services for adults, in particular to support better adults with mental health problems; • develop further its approach to tackling homelessness and regenerating the Borough; • continue to enhance risk management across the Council and its partnerships; • continue to implement its action plan to improve the project and financial management of major projects; and • embed the improved arrangements for securing value for money Council-wide. <p>Questions having been put by Members of the Executive and answers given, our Chair thanked Mike Haworth-Maden and Sheila Hill for their attendance and their presentation.</p>	
<p>TEX204.</p>	<p>ANNUAL AUDIT AND INSPECTION LETTER (Report of the Acting Director of Finance – Agenda Item 6)</p> <p>RESOLVED:</p> <p>That approval be granted to the following actions in response to the issues set out in the Audit Commission’s annual audit and inspection letter –</p> <p><u>Improve social services for adults, in particular to support better adults with mental health problems.</u></p> <p>An action plan that included particular improvements in mental health services had been developed and was now being implemented.</p> <p><u>Develop further its approach to tackling homelessness and regenerating the borough</u></p> <p>An updated homelessness strategy was approved in March 2007 and this was a key driver for tackling this issue.</p> <p>A number of key regeneration projects were being progressed through the existing project management arrangements.</p> <p><u>Continue to enhance risk management across the Council and its partnerships</u></p> <p>The Council was continuing to enhance its risk management processes and this was a key feature of business planning.</p>	<p>DF</p>

**MINUTES OF THE EXECUTIVE
TUESDAY, 24 APRIL 2007**

	<p><u>Continue to implement its action plan to improve the project and financial management of major projects</u></p> <p>The action plan had been implemented and the progress of major projects would continue to be monitored through the programme highlight reporting process.</p> <p><u>Embed the improved arrangements for securing value for money Council-wide</u></p> <p>The Council would continue its drive for improving value for money. It was a key component of the business planning process and a rolling programme of value for money reviews was continuing. An additional structured programme for achieving excellent services and delivering more efficiency savings was being developed.</p>	
<p>TEX205.</p>	<p>MATTERS, IF ANY, REFERRED TO THE EXECUTIVE FOR CONSIDERATION BY THE OVERVIEW AND SCRUTINY COMMITTEE (Agenda Item 7)</p> <p><u>Scrutiny Review of Improving the Health of People with Profound and Multiple Learning Disabilities</u></p> <p>We received a presentation which outlined the key findings contained in the report of the Overview and Scrutiny Committee's Review on Improving the Health of People with Profound and Multiple Learning Disabilities. Having noted that a number of the recommendations would involve discussions with the TCPT, we</p> <p>RESOLVED:</p> <p>That the report be noted and, in accordance with the requirements of the Constitution, officers be requested to submit an Executive response to our meeting on 19 June 2007 including a detailed tabulated implementation action plan.</p>	<p>DACCS</p>
<p>TEX206.</p>	<p>PROGRAMME HIGHLIGHT REPORT - FEBRUARY 2007 (Report of the Chief Executive – Agenda Item 8)</p> <p>In response to questions asked we noted the following –</p> <ul style="list-style-type: none"> • Bright Futures and the BSF Programme - The PFI Deed of Variation would be signed by the end of May and it was not anticipated that this would affect the BSF capital programme. • Bright Futures and the BSF Programme – A delay in the St. Thomas More School scheme had arisen because of a change of project managers. New project managers had now been appointed and it was hoped that part of the lost time could be recovered. • Sure Start Children's Centres - Approval had now been received from the Sure Start Central Unit in respect of Welbourne and 	

**MINUTES OF THE EXECUTIVE
TUESDAY, 24 APRIL 2007**

	<p>Earlsmead. Although approval for Seven Sisters was still awaited, there was not thought to be a problem.</p> <ul style="list-style-type: none"> • Sure Start Children’s Centres – The reduction in the contingency for the South Haringey Children’s Centre was thought to be as a result of a design error which was to be addressed under the terms of the contract. • Sure Start Children’s Centres – Recharge of Corporate Legal and Procurement Costs. A written response would be provided to Councillor Engert and to all Members of the Executive on the outcome of a review. <p>RESOLVED:</p> <p>That the report be noted.</p>	DCYPS
TEX207.	<p>THE COUNCIL’S PERFORMANCE - FEBRUARY 2007 (Joint Report of the Chief Executive and the Acting Director of Finance – Agenda Item 9)</p> <p>RESOLVED:</p> <ol style="list-style-type: none"> 1. That the report be noted. 2. That approval be granted to the virements set out in section 14 of the interleaved report. 	DF
TEX208.	<p>BEST VALUE INDICATOR TARGETS FOR 2007/08 - 2009/10 (Report of the Assistant Chief Executive (Policy, Performance, Partnerships and Communications) – Agenda Item 10)</p> <p>Our Chair agreed to accept the report as urgent business. The report was late because of the need to complete necessary consultations. The report was too urgent to await the next meeting because the Council was required to publish its performance against the best value performance indicators at the end of April with the Council Plan for 2007/10.</p> <p>RESOLVED:</p> <p>That approval be granted to the targets for the Best Value performance indicators as set out in the Appendix to the interleaved report.</p>	ACE-PPPC
TEX209.	<p>REORGANISATION OF MOSELLE AND WILLIAM C. HARVEY SPECIAL SCHOOLS TO INCLUSIVE LEARNING CAMPUS (Report of the Director of the Children and Young People’s Service – Agenda Item 11)</p> <p>RESOLVED:</p> <p>That approval be granted to the commencement of statutory consultation on the re-organisation of Moselle and William C. Harvey special schools into one primary and one secondary special school and it be noted that this would enable the first</p>	DCYPS

**MINUTES OF THE EXECUTIVE
TUESDAY, 24 APRIL 2007**

	stage of the Inclusive Learning Campuses to commence.	
TEX210.	<p>DRAFT STATEMENT OF COMMUNITY INVOLVEMENT (Report of the Report of the Director of Urban Environment – Agenda Item 12)</p> <p>Our Chair agreed to accept the report as urgent business. The report was late because of the need to complete necessary consultations. The report was too urgent to await the next meeting because the Council had to submit the draft Statement of Community Involvement to the Government Office for London in May 2007.</p> <p>RESOLVED:</p> <ol style="list-style-type: none"> 1. That approval be granted to the Draft Statement of Community Involvement for submission to the Government Office for London and for public consultation for a period of six weeks . 2. That authority to approve any changes prior to submission and to publish a public notice of submission and consultation be delegated to the Assistant Director (Planning Policy and Development) in consultation with the Executive Member for enterprise and regeneration. 	<p>DUE</p> <p>DUE</p>
TEX211.	<p>REVIEW OF EXISTING CPZ SCHEME FOR HIGHGATE STATION (Report of the Director of Urban Environment – Agenda Item 13)</p> <p>Our Chair agreed to accept the report as urgent business. The report was late because of the need to complete necessary consultations. The report was too urgent to await the next meeting because the budget provision allocated for the Highgate Station CPZ review was £40,000. Actual 2006/07 spend having been £14,000, the balance of £26,000 was the subject of a carry forward request for 2007/08 and any income generated from the extension would contribute towards the parking income budget for 2007/08.</p> <p>In response to questions asked we noted that while it customary to review any CPZ scheme implemented after 12 months operation, representations from residents of roads not included could be considered in advance of that review. The Council had no powers to impose parking controls in private roads like Grange Road but if there was undue demand for parking consideration could be given to the introduction of measures if residents there made representations. A check would be made on whether a section of North Road had been omitted from the proposed CPZ and a written response would be provided to Councillor Williams and all Members of the Executive. We noted that if the CPZ was approved it was intended to move to its immediate implementation.</p> <p>RESOLVED:</p> <ol style="list-style-type: none"> 1. That, having considered the objections as set out in the interleaved report, the implementation of the Highgate Station 	<p>DUE</p> <p>DUE</p>

**MINUTES OF THE EXECUTIVE
TUESDAY, 24 APRIL 2007**

	<p>(Outer) Controlled Parking Zone (CPZ) as shown in Appendix IV to the report be approved.</p> <p>2. That Council Officers be authorised to make the Traffic management Orders (TMOs) and to take all the necessary steps necessary for the introduction of a Highgate Station (Outer) CPZ operational between 10 a.m. and 12 noon on Monday to Friday.</p> <p>3. That residents be informed of the decision and implementation programme by way of a letter to all properties within the original Highgate Station review area.</p>	<p>DUE</p> <p>DUE</p>
<p>TEX212.</p>	<p>REVIEW OF FEES AND PARKING CHARGES POLICY – RESULTS OF STATUTORY CONSULTATION (Report of the Director of Urban Environment – Agenda Item 14)</p> <p>Our Chair agreed to accept the report as urgent business. The report was late because of the need to complete necessary consultations. The report was too urgent to await the next meeting because based on current assumptions included in the report, the proposed fee structure would also contribute towards achieving the Council’s external incomes policy.</p> <p>In response to a question it was confirmed that a ten page petition had been received from residents of the Tottenham Hale area and considered and that one page of it had been included in Appendix B for illustrative purposes.</p> <p>With the consent of our Chair, Councillors Newton and Williams addressed our meeting and expressed concern that sufficient consideration had not been given to the outcome of the consultation and, in particular, to some of the principal objections raised, namely that the initiative would affect only those resident in CPZ areas, that the charges were disproportionate and linked to raising money and that the proposed bands were incompatible with DVLA/not cost neutral/penalised average cars.</p> <p>We noted that the proposed charging model would only affect vehicle owners in CPZ areas as it was in these zones that the Council had mechanisms in place to influence vehicle ownership. It was proposed that residential permit structure take account of the emissions based best practice model currently used by DVLA and introduce a sliding scale for the cost of parking permits encouraging the use of vehicles in lower carbon dioxide emission bands. An incremental charge would be introduced for second and subsequent permits per household. We also noted that the estimated income generated by the proposed permit fees would more or less recover the costs, including overheads, associated with administering, issuing and enforcing parking permits. There were a number of other initiatives also underway within the Council to tackle climate change and efforts would continue to explore other ways of ensuring the commitment to reduce carbon dioxide emissions under the</p>	

**MINUTES OF THE EXECUTIVE
TUESDAY, 24 APRIL 2007**

	<p>Nottingham Declaration would be met.</p> <p>RESOLVED:</p> <ol style="list-style-type: none"> 1. That, having considered the objections referred to in the interleaved report, approval be granted to the implementation of the proposed charges including the new permit charging structure based on the carbon dioxide emissions of vehicles and a differential charging structure for second and subsequent permits. 2. That a review of the policy agreed in 1 above be conducted, commencing in May 2008. 3. That, in view of the consultation response to the increase in visitors permits, approval be granted to an increase in the charge from 30 pence to 40 pence for a two hour permit retaining the proposed option to purchase a one hour permit and continue with the current level of concessionary entitlement. 4. That the new charges be implemented with effect from 1 July 2007. 	<p>DUE</p> <p>DUE</p> <p>DUE</p> <p>DUE</p>
<p>TEX213.</p>	<p>LOCAL IMPLEMENTATION PLAN ANNUAL PROGRESS REPORT 2008/09 - 2010/11 (Report of the Director of Urban Environment – Agenda Item 15)</p> <p>Our Chair agreed to accept the report as urgent business. The report was late because of the need to complete necessary consultations. The report was too urgent to await the next meeting because the Council was required to submit a LIP funding submission to Transport for London by 15 June.</p> <p>RESOLVED:</p> <ol style="list-style-type: none"> 1. That approval be granted to the Local Implementation Plan (LIP) Annual Progress Report (APR) funding submission as the basis for the Council's bid to Transport for London for 2008/9 for transport schemes. 2. That authority to approve the full LIP APR submission to Transport for London be delegated to the Director of Urban Environment in consultation with the Executive Member for Environment. 	<p>DUE</p> <p>DUE</p>
<p>TEX214.</p>	<p>COMMISSION FOR SOCIAL CARE INSPECTION OF HARINGEY MENTAL HEALTH - UPDATE ON IMPLEMENTATION OF ACTION PLAN (Report of the Director of Adult, Culture and Community Services – Agenda Item 16)</p> <p>RESOLVED:</p> <ol style="list-style-type: none"> 1. That the good progress made in implementing many of the 	

**MINUTES OF THE EXECUTIVE
TUESDAY, 24 APRIL 2007**

	<p>recommendations from the CSCI Inspection be noted.</p> <p>2. That it also be noted that a small number of the recommendations would be put into effect somewhat later than planned, in order for these to be dealt with as part of, or following the forthcoming reconfiguration of Community Mental Health Services.</p> <p>3. That a further progress report be submitted in six months time.</p>	DACCS
TEX215.	<p>ENFORCEMENT STRATEGY AND POLICY (Report of the Director of Urban Environment – Agenda Item 17)</p> <p>Our Chair agreed to accept the report as urgent business. The report was late because of the need to complete necessary consultations. The report was too urgent to await the next meeting because of the need to commence a consultation process for the draft enforcement policy and strategy.</p> <p>RESOLVED:</p> <p>That approval be granted to the proposed Enforcement Strategy and Policy as set out in the Appendix to the interleaved report and to the proposals for consultation on the draft implementation plan to the Strategy and Policy.</p>	DUE
TEX216.	<p>GRANT AIDING STANDARDS (Report of the Assistant Chief Executive (Policy, Performance, Partnerships and Communications) – Agenda Item 18)</p> <p>RESOLVED:</p> <p>1. That approval be granted to the funding of the Voluntary and Community Sector being disbursed as either grants or contracts.</p> <p>2. That approval be granted to the grant aiding standards set out in the interleaved report, and that they be applied to all disbursements by way of grant except where there was guidance or statute which required otherwise, with such exceptions to be agreed by the Assistant Chief Executive (Policy, Performance, Partnerships and Communications).</p> <p>3. That with effect from the 1 July 2007 if funding was to be disbursed using a grant, the standards set out in the interleaved report be adopted.</p> <p>4. That a further report be submitted on the wider financial relationship of the Council with the Voluntary and Community Sector.</p>	<p>ACE-PPPC</p> <p>ACE-PPPC</p> <p>ACE-PPPC</p> <p>ACE-PPPC</p>
TEX217.	<p>REVIEW OF COUNCIL REPRESENTATION ON OUTSIDE BODIES (Joint Report of the Interim Director of Corporate Services and the</p>	

**MINUTES OF THE EXECUTIVE
TUESDAY, 24 APRIL 2007**

	<p>Assistant Chief Executive (People and Organisational Development – Agenda Item 19)</p> <p>RESOLVED:</p> <ol style="list-style-type: none"> 1. That approval be granted in principle to the following and officers be instructed to come back with specific proposals for action - <ul style="list-style-type: none"> • The Council to continue to send representatives to Association, Statutory and Partnership bodies and issues to do with monitoring the effectiveness of Partnership Bodies and addressing governance issues raised by this kind of work be addressed by a subsequent report; and • The Council to continue to send representatives to Community bodies, including those that were charitable trusts/companies, but officers conduct a review of each of these bodies according to the following criteria of whether the particular organisation : <ul style="list-style-type: none"> ➤ had published annual accounts and that these were published on time; ➤ had a written constitution; ➤ had aims that were consistent with Council's Community Strategy; ➤ had a guarantee limiting liability, where appropriate; ➤ had a health and safety policy and whether this was implemented ➤ had an employment policy, if it was an employer. ➤ had regularly conducted CRB checks, where relevant. ➤ had any appropriate licenses. ➤ was such as to require the nature and size of representation currently in place (i.e. Member or Officer, Member of Committee, Director, Trustee). 2. That the results of the review be included in a further report inviting the Council to confirm or amend their existing authorised representation on these bodies. 3. That the full Council deal with the appointments to outside bodies as detailed at paragraph 12.10 of the interleaved report and that amendments to the Constitution be processed to reflect this decision. 4. That the further work identified in paragraph 12.13 of the report be undertaken including proposals for giving support to Members and officers involving training where appropriate for their role as representatives. 	<p>DCS/ ACE- POD</p> <p>DCS/ ACE- POD</p> <p>DCS/ ACE- POD</p> <p>DCS/ ACE- POD</p>
<p>TEX218.</p>	<p>URGENT ACTIONS IN CONSULTATION WITH THE LEADER OR EXECUTIVE MEMBERS (Report of the Chief Executive – Agenda Item</p>	

**MINUTES OF THE EXECUTIVE
TUESDAY, 24 APRIL 2007**

	20) RESOLVED: That the report be noted and any necessary action approved.	
TEX219.	DELEGATED DECISIONS AND SIGNIFICANT ACTIONS (Report of the Chief Executive – Agenda Item 21) RESOLVED: That the report be noted and any necessary action approved.	
TEX220.	MINUTES OF SUB-BODIES (Agenda Item 22) RESOLVED: That the minutes of the Procurement Committee held on 13 March 2007 be noted and any necessary action approved.	
TEX221.	CHAIR’S REPORT Our Chair reported that Justin Holliday (Assistant Chief Executive-Policy, Performance, Partnerships and Communications) would shortly be leaving the Council’s service to take up a post with the Home Office. We asked that our thanks be placed on record for his services to the Council over the past ten years.	

GEORGE MEEHAN
Chair